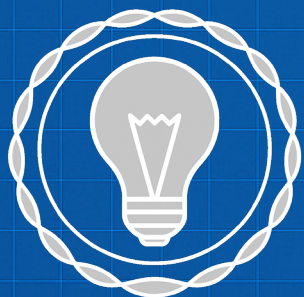


THE DNA BLUEPRINT

for Educational Leaders



Author: Robert L. Kirton, Ed.D.

Foreword: Colonel Lee Ellis, USAF (Retired)

Notes on the Author and The Blueprint

“There are few educational topics that have elicited more attention than leadership. Authors from every discipline claim to have discovered the secret sauce for producing exceptional outcomes through dynamic leadership. Few of those claims withstand close examination over time.

“Dr. Kirton is one of those exceptions. Not only is his ‘blueprint’ supported by a wealth of serious research, but it has also withstood the ‘trial by fire’ of practical, field-based application. His evidence is truly ‘in the pudding.’

“Dr. Kirton’s record of transformational results in education can be seen through his work in the Richland School District One in Columbia, South Carolina. I had the privilege of hiring Robert during his early district-level leadership journey, where he was given responsibility for designing and implementing frameworks that created successful outcomes for all students, regardless of socioeconomic status, race, or perceived ability. In other words, he was tasked with creating a paradigm shift that expected success for every student in the district. His success with this assignment remains to this day.

“In *The DNA Blueprint for Educational Leaders*, Dr. Kirton provides practical leadership strategies that help educational leaders strengthen achievement, behavior, and climate while building lasting systems for success. He articulates, in clear and concise language, methods for achieving synergistic outcomes through the power of effective and strategic leadership.”

— **Ronald L. Epps, Ph.D., Former Superintendent, Richland School District One, Richland One Hall of Fame, Class of 2009, Columbia, South Carolina**

The DNA Blueprint For Educational Leaders

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Foreword

Few leaders embody vision, integrity, and resilience the way Dr. Robert L. Kirton does. I have had the privilege of mentoring and collaborating with him for many years, watching him grow into one of the most innovative and impactful voices in education today. His commitment to strengthening school climate, elevating student achievement, and empowering educators is both inspiring and transformational.

The DNA Blueprint for Educational Leaders reflects Dr. Kirton's decades of experience and his passion for developing strong, self-aware leaders. More than a guide, it offers a practical and dynamic framework to help educators harness their strengths, navigate complex challenges, and lead with confidence. By integrating behavioral leadership insights, he provides tools that bring clarity and structure to the daily demands of school leadership.

Dr. Kirton's background, which spans public education, military service, and community engagement, uniquely equips him to offer solutions that are both research-driven and deeply practical. He has consistently blended vision with action, improving achievement, behavior, and climate across the schools and communities he has served.

It is an honor to write this foreword for a book that will inform, equip, and inspire leaders at every level. Dr. Kirton reminds us that effective leadership begins with knowing yourself and earning trust. This blueprint will serve as a powerful guide for building stronger schools and communities.

Colonel Lee Ellis | U. S. Air Force, Retired

Introduction

Educational leadership today is demanding, visible, and unforgiving. Leaders are expected to simultaneously improve outcomes, respond to constant change, and build trust. Yet too often, they are asked to lead without a clear structure for turning insight into action. *The DNA Blueprint for Educational Leaders* was written to close that gap.

This book offers a practical way forward. Built on the **Data–Needs–Action** framework, *The DNA Blueprint* helps leaders make disciplined decisions, focus their energy, and translate purpose into measurable results. It is grounded in the real work of schools and districts, shaped by experience, and designed for leaders who must act, not just plan.

The contents in this book are presented in four distinct sections, each targeting a core domain of schoolwide leadership, and each building upon each other:

- **Foundational Leadership** – Aligns vision and systems to build trust and results.
- **Student Leadership** – Elevates student voice and outcomes.
- **Operational Leadership** – Builds systems that support students, staff, and families.
- **Sustainable Leadership** – Strengthens capacity, culture, and long-term success.

This is not a passive read. Throughout the chapters, you will encounter Leadership Reflections, Leadership in Action practical applications, Scaffolding Strategies, and key leadership questions intentionally embedded to prompt reflection and sharpen decision making. These questions are designed to help you pause,

examine your assumptions, and consider how your choices shape systems, culture, and outcomes.

These resources are meant to be used in coaching conversations, leadership team meetings, and professional learning settings, supporting both individual growth and collective improvement. Based on role and context, you are encouraged to engage with the questions and tools flexibly, individually, with colleagues, or as part of ongoing improvement cycles.

To preserve clarity and flow, this book introduces each tool and set of questions in context, while the complete collection of exercises, templates, and facilitation resources is housed in *The DNA Leadership Lab: Tools for Coaching and Professional Learning*. Appendix A provides an orientation to how the *Lab* connects to the chapters for those who want to take a deeper dive.

Together, the book and the *Lab* are designed to help you, as a leader, move deliberately from Data to Needs to Action, building systems that are practical, scalable, and aligned to the real work of improving schools.

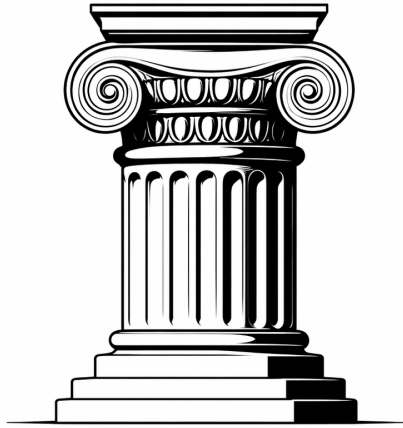
What sets this work apart is its integration of behavioral leadership insights, data-driven strategy, and the science of school improvement.

Whether your focus is on student success, staff engagement, school climate, or future-ready systems, this blueprint gives you the clarity, tools, and momentum to lead with purpose and get results.

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SECTION I



Foundational Leadership

This section lays the foundation for *The DNA Blueprint*. Chapters 1–3 establish the ground-level structure to align your identity with your leadership style and build systems that turn vision into action.

■ Foundational Leadership

Laying the Foundation for Transformational Change


In today's complex and rapidly shifting educational landscape, school leaders are being called to lead with more than titles or compliance. What makes the difference is clarity of purpose, personal integrity, and the courage to act with intention.

Foundational Leadership is anchored in who you are and how you lead, so that every decision, relationship, and system you influence is grounded in purpose, connected to people, and aligned for impact.

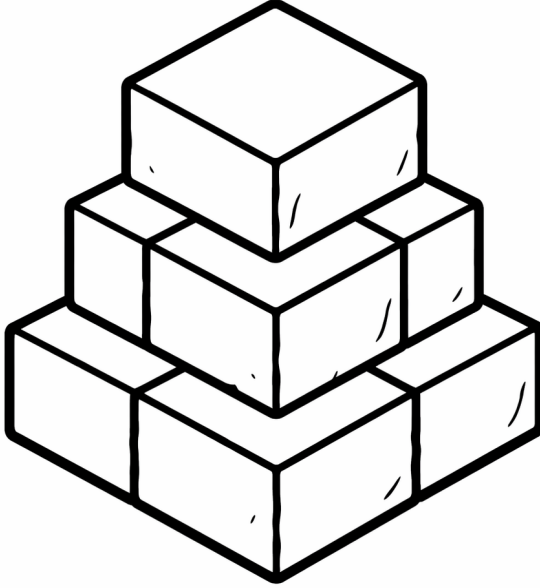
This opening section of *The DNA Blueprint for Educational Leaders* sets the tone for the journey ahead. Chapters 1 through 3 focus on foundational leadership skills that fuel meaningful, lasting change, starting with the leader behind the title. Whether you are leading a classroom, a school, or an entire district, the transformation begins with internal alignment.

Over the course of my own leadership path, from the classroom to the district office, from a professor of educational leadership to founding DNA Educational Solutions, I have come to understand one core truth: sustainable change begins within.

My own leadership was sharpened by the guidance of trusted mentors in the military, in the corporate world, and in academia whose service, discipline, and integrity shaped how I think about leadership. Their influence challenged me to lead by example and to connect with people. I learned to not just focus on results or systems, but to anchor every initiative in values that endure beyond the moment.

 ***“You don’t have to be in combat or a POW camp to face challenges. Leadership always brings pressure. And honor is always a choice.”*** — Col Lee Ellis, *Leading with Honor*

Chapter 1



Leadership Foundation

Chapter 1 establishes the foundation of your leadership journey by focusing on how self-awareness drives impact. It explores how behavior shapes trust, communication, and the systems that support transformational school.

❖ Chapter 1: *Leadership Foundation*

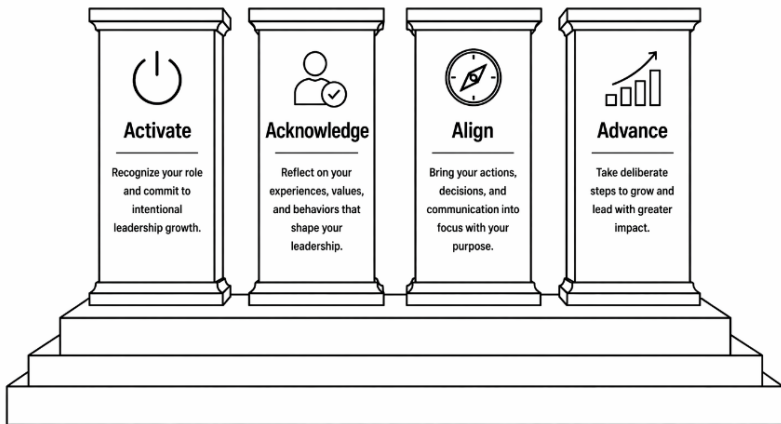
Core Leadership Practices for Transformational School Improvement

Transformation starts with leadership. Just like in modifying any physical structure, the foundation must be solid and steady to be able to support change. This chapter focuses on strengthening that foundation by developing the awareness, mindset, and habits that shape daily leadership.

A strong foundation is built with intention. It requires a clear sense of who you are, discipline in how you act, and consistency in how you engage others. When these are aligned, you build trust, create direction, and set the conditions for meaningful and lasting improvement.

This work connects to the DNA Framework of Data, Needs, and Action by beginning with the internal work of leadership. Leaders cannot respond to data, identify needs, or take effective action without first strengthening the thinking and behaviors that guide their decisions.

The progression of foundational leadership is captured through four key pillars: Activate, Acknowledge, Align, and Advance.



Leadership Reflection

LEADERSHIP REFLECTION

How do I want students, staff, and families to experience my leadership every day?

Leadership In Action: *Write Your Leadership Purpose Statement*

Start with: “I lead because...” Add how you want or expect your leadership to be experienced by students, staff, and families.

Refine it into a one-sentence statement and revisit it throughout the year.

Scaffolding Strategies:

- Facilitate guided journaling sessions with prompts about personal mission and leadership purpose.
- Host purpose-sharing circles with your leadership team.
- Create a visual leadership compass board in your office or digital workspace.

Key Questions:

- What experiences shaped the way you lead today? Positive and negative.
- What belief has remained constant through your leadership journey?
- How do your values show up in your decision-making during high-pressure situations?
- How do you want your leadership to feel to others?

A black clipboard with a white hole at the top center. The text is white on the black background of the clipboard.

COACHES' CLIPBOARD

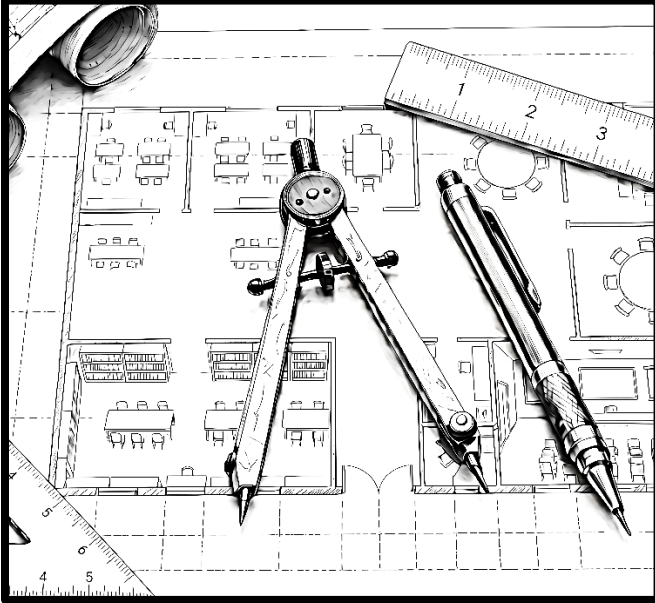
1. Lead with Awareness

Great leadership begins with honest self-awareness. Understand your strengths, acknowledge your blind spots, and recognize how your behavior shapes the culture around you.

When leaders see clearly, they lead more intentionally.

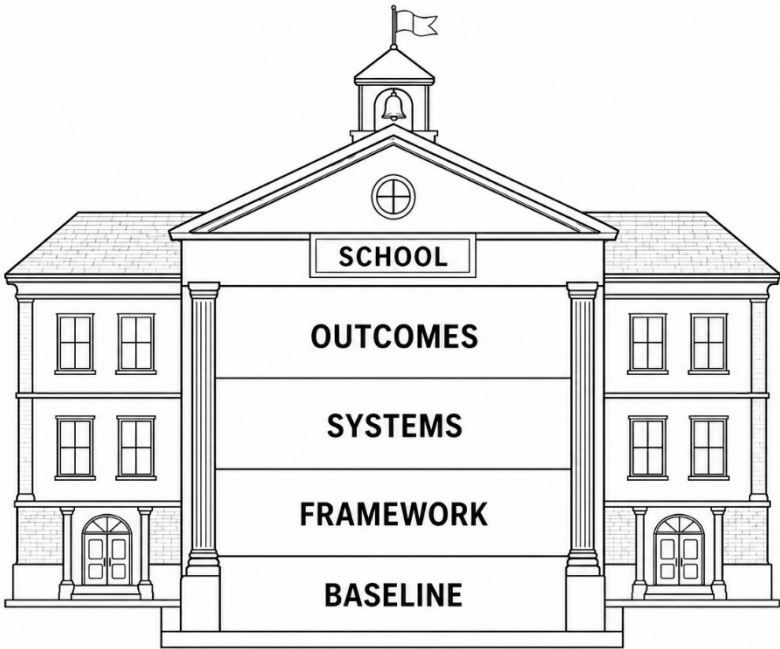
Strengthen Leadership.

Chapter 2



Professional Development

Chapter 2 guides leaders to align Data, Needs, and Action into results-driven systems. By building a strong foundation, aligning a clear framework, implementing effective systems, and inspecting for results, professional learning becomes a high-impact structure that drives student growth and success.



2.1 Baseline: *Establish Purpose and Direction*

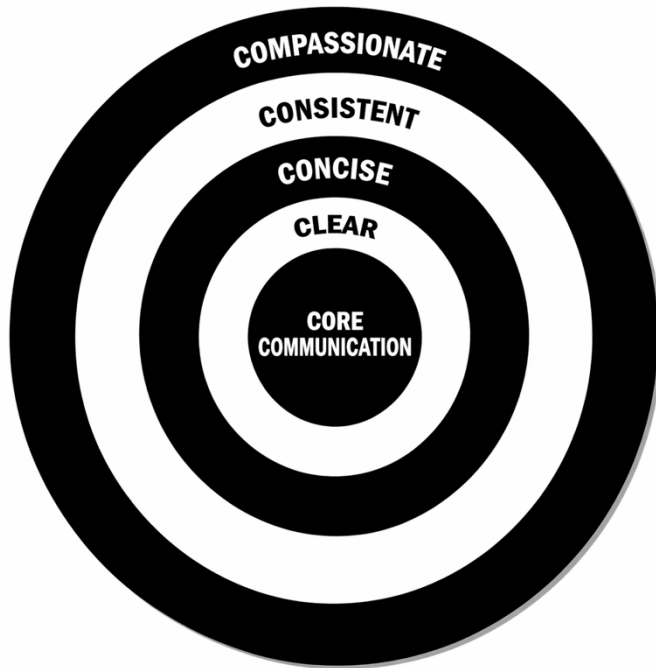
Every strong effort begins with a clear baseline. Professional development must be grounded in an honest understanding of current reality, shaped by real evidence rather than assumptions. Too often, leaders begin with activities instead of data, selecting topics without fully understanding the needs of the school. This leads to scattered efforts that fail to address the real work and weaken confidence in the process.

Chapter 3



Core Communication

Chapter 3 reveals that Core Communication is the heartbeat of leadership. This chapter equips leaders to communicate clearly, concisely, and consistently with compassion—building trust, alignment, and connection through every message, meeting, and moment.



This chapter is your guide to making communication an intentional, structured, and strategic part of your leadership practice. Whether you are a superintendent leading a district, a principal guiding a school, or a teacher leader shaping a team, your words set the tone. Your clarity builds confidence. Your compassion builds community. Your consistency builds trust.

Core Insight:

Clear, concise, consistent, and compassionate communication is the foundation of trust, alignment, and collective action. When leaders communicate with focus and heart, they do not just manage, they inspire. They do not just direct, they connect.



SECTION I REVIEW

Leadership begins within. The first three chapters form the base of your leadership pyramid, establishing the foundation on which everything else is built. In Chapter 1, you strengthen your leadership foundation through awareness, reflection, and intentional growth. In Chapter 2, you build capacity by designing systems that align Data, Needs, and Action to drive results. In Chapter 3, you connect people and purpose through clear, concise, consistent, and compassionate communication.

These chapters do not stand alone. They build on one another to create a strong and stable base for leadership. Your awareness shapes how you lead, your systems determine how work gets done, and your communication ensures alignment and trust across your team. When these elements are connected, leadership becomes focused, intentional, and effective.

This first layer of the pyramid prepares you to lead beyond yourself. It positions you to elevate student voice, strengthen achievement, improve behavior, and build a positive school climate.

Foundational Leadership is not just a starting point, it is the base you continue to build on, ensuring that every next step in your leadership journey is grounded, aligned, and built to last.





Your
Foundational Leadership
Affirmation:

*“I lead with integrity and clarity.
My values guide my decisions,
and my actions reflect my purpose.
I commit to steady growth,
thoughtful strategy,
and communication
that builds trust.”*



SECTION II



Student Leadership

In this section, Chapters 4-6 focuses on Student Leadership: seeing students as co-leaders in shaping school culture, learning, and driving growth through voice, agency, and authentic engagement.

■ Student Leadership

Creating Systems That Center Students as the Heart of School Success

Students are the reason we lead and the reason we strive to grow as leaders. Yet in nearly every school system, students are often treated as passive recipients of decisions rather than active partners in shaping their educational experience. **Student Leadership** updates that mindset. It positions students not as “data points” or “outcomes,” but as engaged contributors capable of guiding school culture, improving outcomes, and driving a sense of belonging.

Chapters 4 through 6 build on the foundational practices of self-awareness, capacity building, and intentional communication explored in the first section of this book. Here, the focus shifts outward: from understanding ourselves as leaders, to understanding our students as co-leaders.

Together, these chapters provide a framework for building schools where students thrive. Here you will find frameworks, scaffolding strategies, and reflection tools to transform your school into a place where student voices drive culture, engagement fuels commitment, and equity underpins every achievement.

Understanding the Shift from Compliance to Engagement

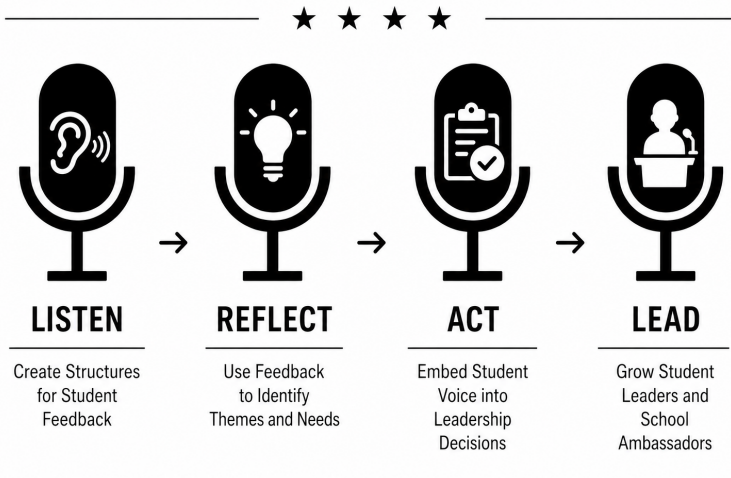
Traditional leadership often treats student data as a checklist: attendance rates to improve, behavior referrals to reduce, achievement gaps to close. But data without **context** is incomplete. What is missing is the voice of the students themselves. Their perspective is critical to understanding what is working, what is not, and what they need to feel safe, motivated, and supported.


Chapter 4



Student Voice

Chapter 4 equips leaders to move beyond surface-level surveys and build systems for listening to, reflecting on, and acting upon student feedback. It emphasizes leadership that values students as partners, not just participants.



 *“When we shift our attention from perceived student deficits to the structures and practices that shape learning opportunities, we begin to see where meaningful change must occur.”*

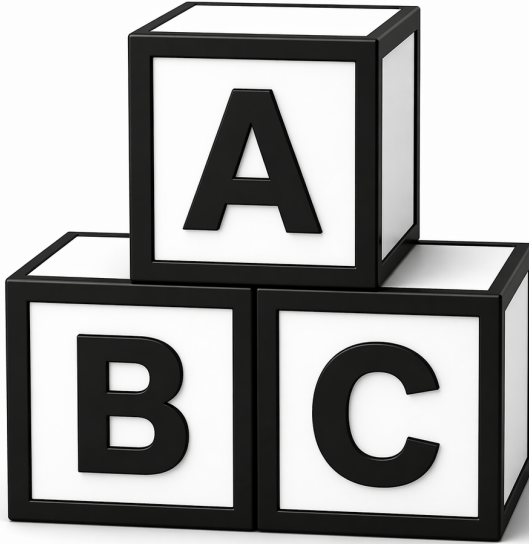
— Gloria Ladson-Billings, FBA, *American pedagogical theorist*



4.1 Listen – *Create Structures for Authentic Student Feedback*

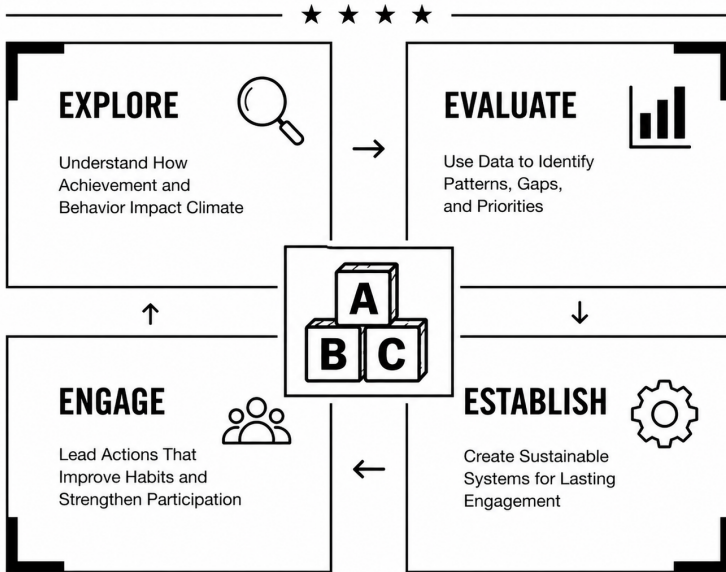
Listening is foundational, but not all listening is created equal. In many schools, feedback loops with students are traditionally transactional, limited to once-a-year surveys or suggestion boxes. But *authentic listening* is intentional, relational, and ongoing. It creates space for students to share their lived experiences.

Chapter 5



Achievement, Behavior and Climate

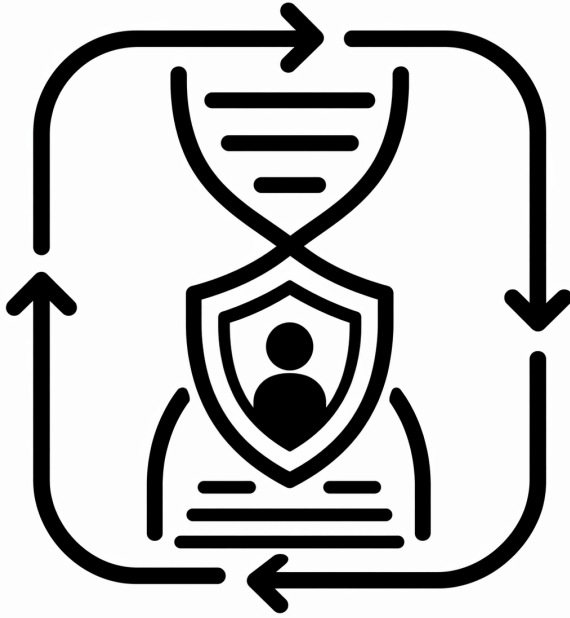
Chapter 5 equips leaders to build integrated systems that address the root causes of absenteeism, behavior, and disengagement—turning data into action through strategic, student-centered practices that drive lasting change.



5.1 Explore: *Understand How Achievement and Behavior Impact Climate*

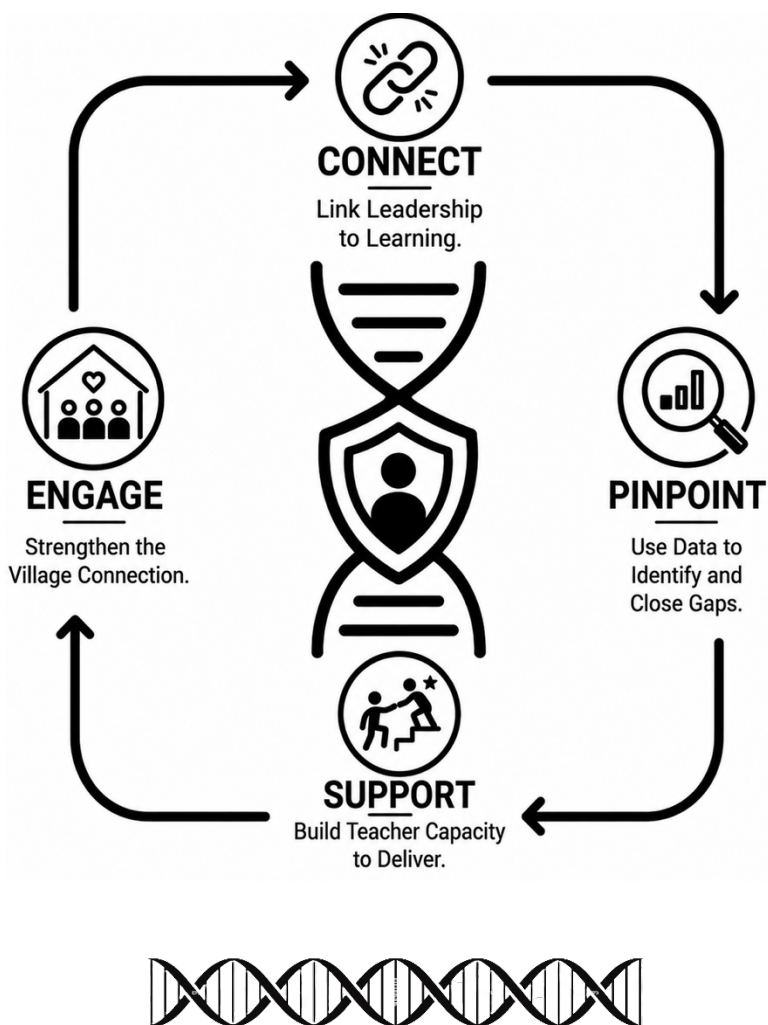
Before we can change student outcomes, we must understand student experiences. Attendance and behavior issues are often not problems in themselves but signals of unmet needs. Chronic absenteeism may be an indication of mental health struggles, housing instability, or a lack of meaningful connections at school. Behavior concerns may be driven by trauma, frustration, or a disconnect from curriculum relevance.

Chapter 6



Student Support

Chapter 6 helps leaders respond to student needs, strengthen instruction, and remove barriers to achievement by creating aligned systems that lead to equity, growth, and lasting student success.



6.1 Connect: *Link Leadership Behaviors to Academic Success*

Student learning never happens in isolation. It is shaped daily by the environment leaders intentionally create and consistently sustain. Every priority you set, every expectation you communicate, and every action you model ultimately shows up in the classroom.



**Your
Student Leadership
Affirmation:**

*“I lead for students.
Their voices guide me,
their needs shape my actions,
and their growth
defines our success.”*



SECTION III



Operational Leadership

This section guides you to think systemically, lead adaptively, and design equity-centered, future-ready schools. Together, Chapters 7–9 form the blueprint for building dynamic, high-impact learning communities.

■ Operational Leadership

Building the Infrastructure for Innovation and Impact

Operational Leadership is where strategy meets execution, and where technology, learning systems, and safety come together to create a focused and responsive environment for students and staff. This section guides leaders to move beyond siloed improvements and design systems that are aligned, intentional, and built to sustain growth over time.

Operational leadership asks the right questions:

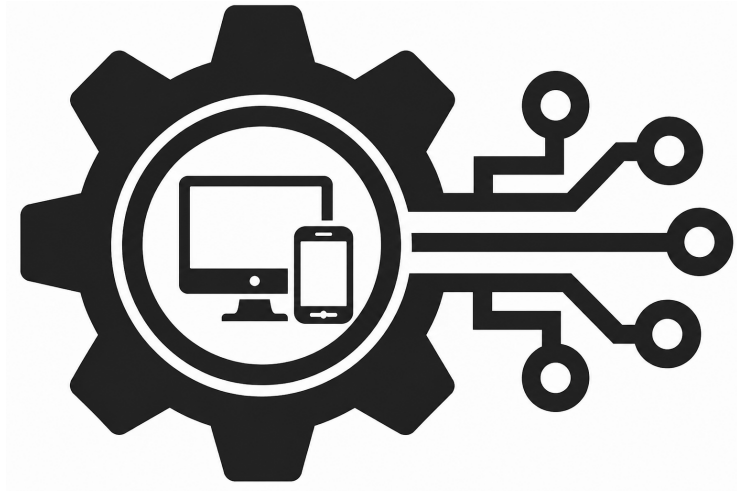
- How can we use technology as a bridge, not a barrier?
- How do we build learning systems that move beyond events to continuous growth?
- How do we design environments where people feel safe, supported, and able to perform at their best?

Chapters 7 through 9 equip leaders to think systemically, lead with discipline, and design schools that are future-ready, equity-centered, and anchored in shared purpose.

This section explores three essential dimensions: integrating technologies that equip schools to leverage tools, close gaps, and accelerate learning; designing learning systems that move from isolated efforts to continuous organizational growth; and ensuring that safety is intentionally built into the systems that support people and performance.

Together, the chapters in this section offer a blueprint for operational excellence that strengthens alignment, improves execution, and builds schools that are prepared to adapt and grow.

Chapter 7



Technology Integration

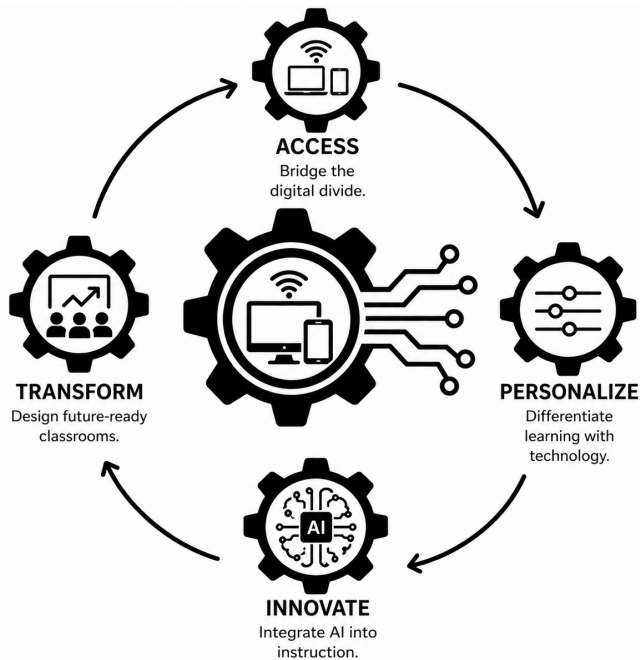
This chapter provides guidance for embedding technology into daily learning, closing digital divides, and designing future-ready classrooms where innovation thrives, access expands, and students are empowered to lead in a technological world.

❖ Chapter 7: Technology Integration

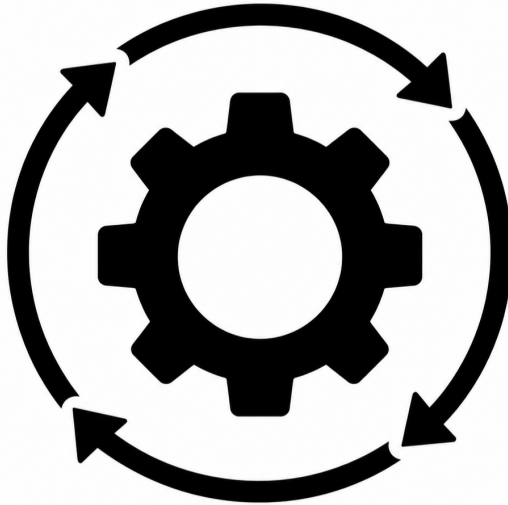
Building Digital Equity, Innovation, and Future-Ready Classrooms

Technology is no longer a luxury in education; it is a lifeline. The challenge for school leaders today is not putting devices in classrooms. It is essential to ensure equitable access, transformative learning experiences, and a clear, future-focused vision where technology deepens engagement, differentiates instruction, and prepares every learner for a rapidly evolving world.

This chapter equips leaders to **move beyond surface-level tech adoption** and into **systemic integration**. Technology should not be an isolated initiative. It must become an embedded, intentional part of the instructional culture that is used to eliminate barriers, inspire innovation, and build a school ecosystem that supports 21st-century learning.

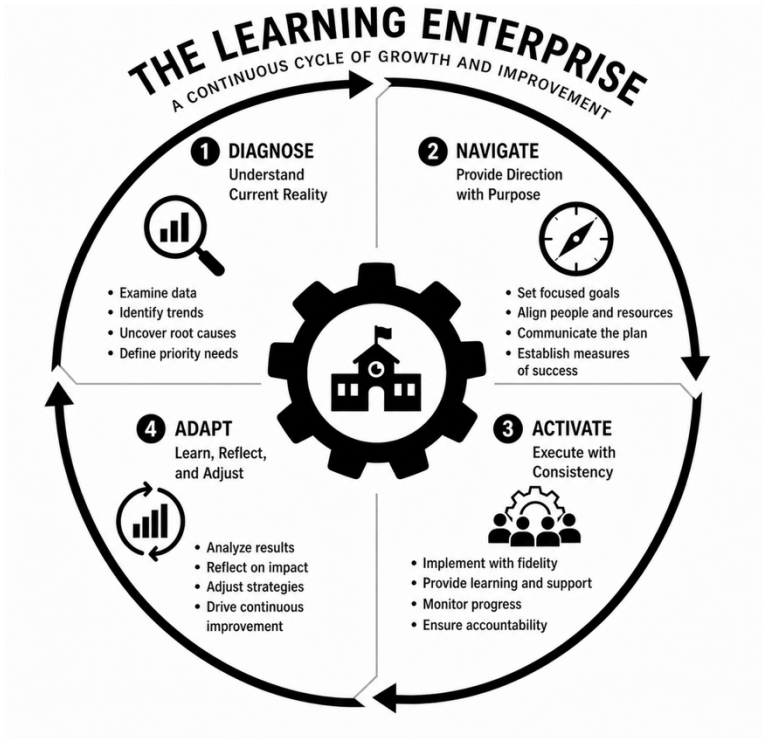


Chapter 8



The Learning Enterprise

Chapter 8 introduces The Learning Enterprise as a practical system for continuous growth. It outlines how leaders Diagnose, Navigate, Activate, and Adapt to move from insight to action and from action to results. The focus is on building aligned systems that strengthen achievement, behavior, and climate.



8.1 Diagnose: *From Training Events to Learning Systems*

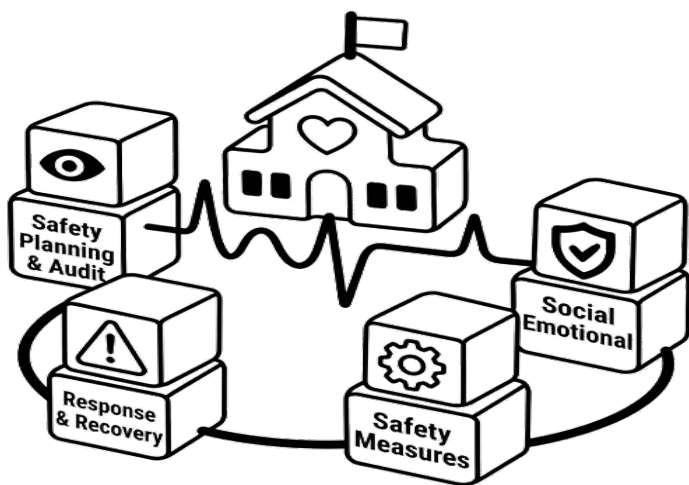
For years, schools have leaned on professional development as the primary tool for improvement. Workshops are scheduled. Experts are brought in. Materials are distributed. Yet outcomes often remain uneven. The issue is not effort. It is design.

Chapter 9



Safety By Design

In a world of rising school threats, sustainable leaders don't react—they design. This chapter equips leaders to embed safety into systems, build trust, and lead confidently through crises to prevent, prepare, and protect.



Centered on the school environment, these components work together as a continuous system to assess risks, build a supportive climate, implement protections, and ensure effective responses.



9.1 Plan: *Safety Planning & Audit*

Every strong safety system begins with honest awareness. Before leaders can strengthen safety, they must clearly understand the current reality of their school. Safety planning starts by asking thoughtful questions: Where are we strong? Where are we vulnerable? How prepared are we if something unexpected happens?

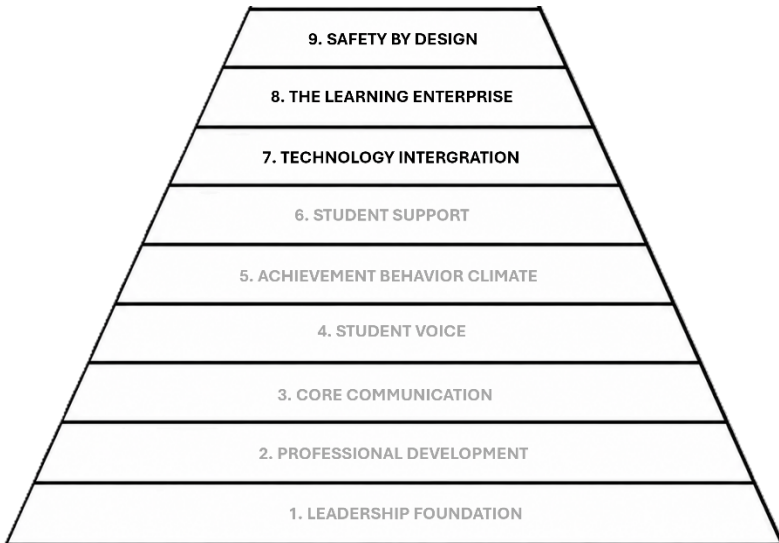
A safety audit is not simply a checklist or a compliance requirement. It is an opportunity for leaders to pause and view the school through a different lens focused on risk, readiness, and responsibility.

SECTION III REVIEW

Operational Leadership represents the transition from student-centered focus to system-wide execution. In Section II, the work centered on elevating student voice, strengthening support, and improving achievement, behavior, and climate. Section III builds on that foundation by designing the systems that make those outcomes possible and sustainable.

Chapter 7 establishes technology integration as a tool for equity and access, ensuring every student can fully engage in learning. Chapter 8 expands this work through The Learning Enterprise, where leaders move beyond isolated initiatives and build systems that continuously learn, adjust, and improve. Chapter 9 reinforces that strong systems must also be safe systems, where safety is intentionally designed to support stability, trust, and performance across the school community.

Together, these chapters form the operational core of the pyramid, aligning tools, learning systems, and safety to support consistent execution.



Section IV



Sustainable Leadership

This final section, containing Chapters 10-12, guides leaders in building safe, well-resourced schools with systems that withstand challenges, ensuring the vision and mission stays clear.

■ Sustainable Leadership

Building Systems That Sustain Culture, Align Resources, and Deliver Results

Schools thrive when the systems that support culture, resources, and results are intentionally designed and consistently reinforced over time. Sustainable leadership is about building structures that hold steady, even as people, priorities, and circumstances change.

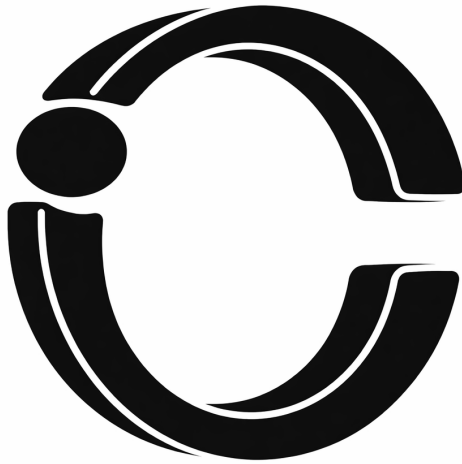
Sustainable leaders think beyond the immediate. They are not only solving today's challenges. They are building systems that will continue to serve students and staff long after their tenure. They consistently ask themselves, "What am I putting in place that will last, and who will be able to carry this work forward?"

This requires alignment. Culture, resource development, and results must work together within a clear and intentional framework. When these elements are disconnected, schools experience inconsistency, initiative fatigue, and limited impact. When they are aligned, schools gain stability, clarity, and the ability to improve over time.

This section, Chapters 10 through 12, equips leaders to build schools that are grounded, well-resourced, and focused on continuous improvement. It challenges leaders to move from short-term solutions to long-term systems that support growth, consistency, and accountability.

Sustainability is not something that happens over time. It is something leaders build on purpose. It requires clear vision, disciplined systems thinking, and the willingness to align decisions, resources, and actions to what matters most. At its core, sustainable leadership ensures that success is not dependent on a single leader but embedded in the way the organization operates every day.

Chapter 10



Culture and Climate

Chapter 10 equips leaders to systematize culture and climate by embedding core values, rituals, and expectations into daily operations, creating schools where safety, belonging, and shared purpose are built and sustained.

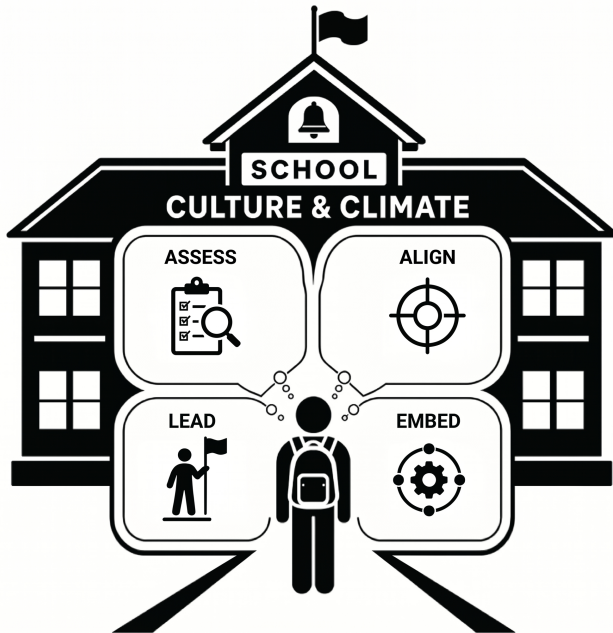
❖ Chapter 10: *Culture and Climate*

Core Leadership Practices for Building Belonging, Safety, and Growth

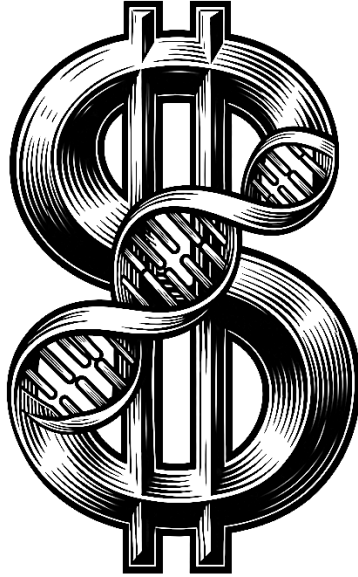
Culture is the invisible architecture of a school. It shapes how people feel, interact, and perform every day. It influences everything from hallway behavior to classroom engagement and staff morale. Culture is the shared understanding of what is normal, acceptable, and expected, whether it is written or not.

Climate, on the other hand, is the emotional temperature of the school in the moment. It tells us whether people feel welcomed, valued, and safe.

School leaders have the power to shape both culture and climate, and it requires daily intentional effort.



Chapter 11



Grant and Resource Development

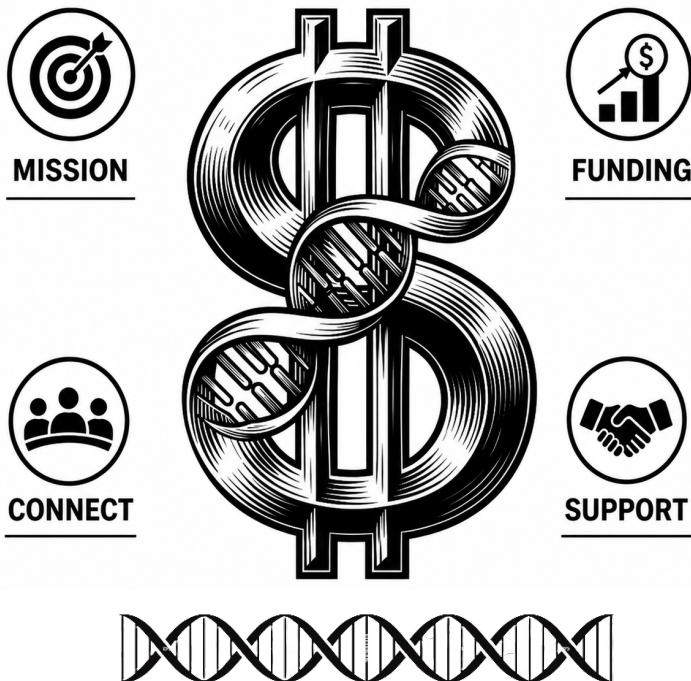
Along with vision, innovation, and impact, sustainable leaders need the resources to align funding with mission. This chapter empowers leaders to secure support, build bold partnerships, and transform mission into momentum with lasting results.

❖ Chapter 11: *Grant and Resource Development*

A Sustainable Leadership Practice for Advancing Equity, Opportunity, and Innovation

In education, great ideas often exceed available resources. A compelling vision means little if there is no infrastructure to make it real. That is why resource development is a core leadership practice. It transforms possibility into action. Resourceful leaders do not just manage what they have; they expand what is available to meet student and school needs.

This chapter reframes resource development as a leadership strategy. Whether you are writing a grant, forming a partnership, or reallocating your school budget, every resource should be aligned to your mission and designed for sustainable impact. The most effective leaders design ecosystems of support that fuel innovation, equity, and long-term success.



Chapter 12



The DNA Framework

This final chapter integrates the DNA Blueprint into a powerful, customizable framework.

By aligning Data, Needs, and Action, you can build sustainable systems that foster inclusion, belonging, and lasting schoolwide improvement. This is your blueprint in motion.

❖ Chapter 12: *The DNA Framework: Data-Needs-Action*

Great leadership is architectural, not reactive. Strong school leaders are builders: of systems, cultures, and futures. They do not just implement programs; they design ecosystems where equity, excellence, and engagement grow side by side.

This chapter brings the entire DNA Blueprint together. From Foundational Leadership to Student-Focused strategies, from Operational Systems to Sustainable Impact. The DNA Framework—Data, Needs, and Action—is more than a tool. It is a way of thinking, leading, and transforming schools with purpose.

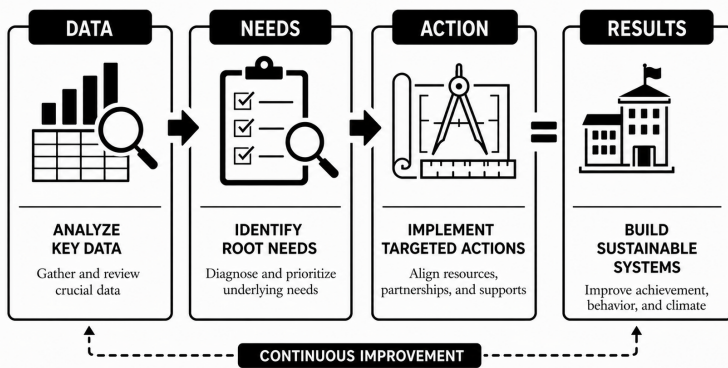
Too many schools fall into cycles of initiative churn, launching new programs without full alignment, follow-through, or sustainability. What is often missing is not intention, but a framework that integrates evidence, need, and strategy into a repeatable, scalable process. The DNA Framework provides exactly that.

It allows you to:

- Focus deeply on what matters most for your community.
- Align your leadership moves with what the data actually shows.
- Create systems that are customized and sustainable, not cookie-cutter and short-lived.

Let us walk through how each component of the DNA Framework can be applied and customized at your school or district.

The DNA Framework



The DNA Framework brings the Blueprint to life as a customizable framework that aligns Data, Needs, and Action into a clear, step-by-step pathway to results. Leaders analyze data, identify root needs, and implement targeted strategies to build sustainable systems that improve achievement, behavior, and climate.



12.1 Data: *Collect the Right Data and Improve It*

The most effective leadership does not begin with a plan. It begins with what leaders choose to notice.

In many schools, data is misunderstood. It is often reduced to test scores, reports, or compliance documents that are reviewed briefly and then set aside. But strong leaders see data differently.

A black clipboard with a white circular hole at the top center. The clipboard has a white rectangular area in the center containing text.

COACHES' CLIPBOARD

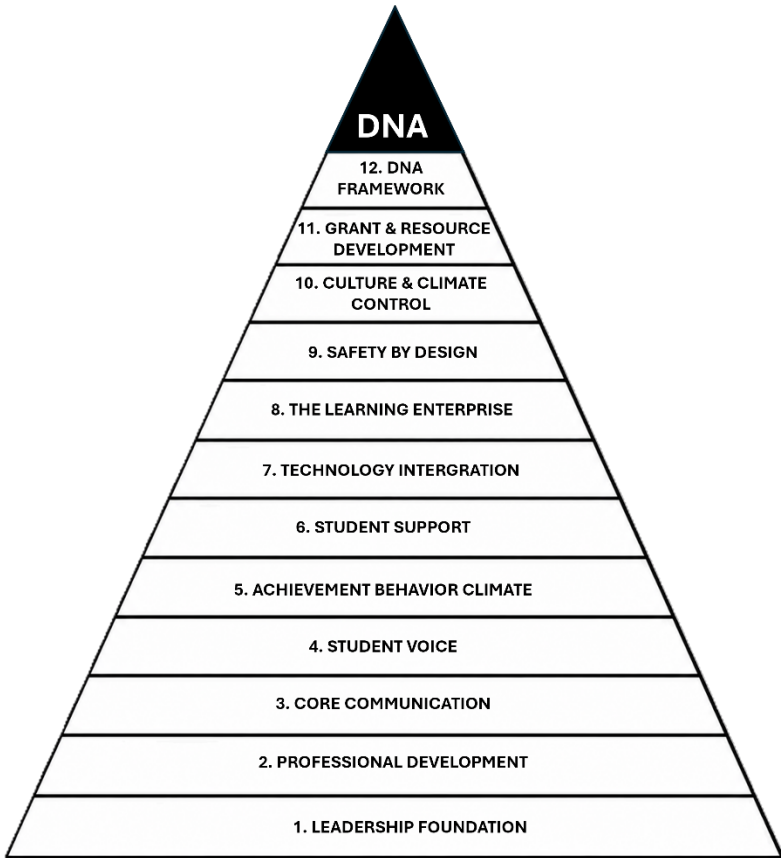
12. Build Your Blueprint

The DNA Blueprint is more than a framework; it's your call to action.

Lead with data, respond to real needs, and take bold steps that transform culture. Progress starts when insight becomes action.

Get Results.

💡 *"Construction is the art of making a meaningful whole out of many parts."* — Peter Zumthor, Swiss Architect



APPENDICES

The following appendices provide selected excerpts from leadership tools and implementation resources designed to help school leaders apply the DNA Blueprint framework in real world settings.

Practical Tools for Implementing the DNA Blueprint

DNA LEADERSHIP LAB



Leadership coaching tools and
action planning

APPENDIX A

SAFETY BY DESIGN TOOLKIT



Practical strategies for building
safe, positive school climates

APPENDIX B

GRANT & RESOURCE DEVELOPMENT TOOL



Alignment tools for funding
and resource development

APPENDIX C

DATA-DRIVEN MODULE



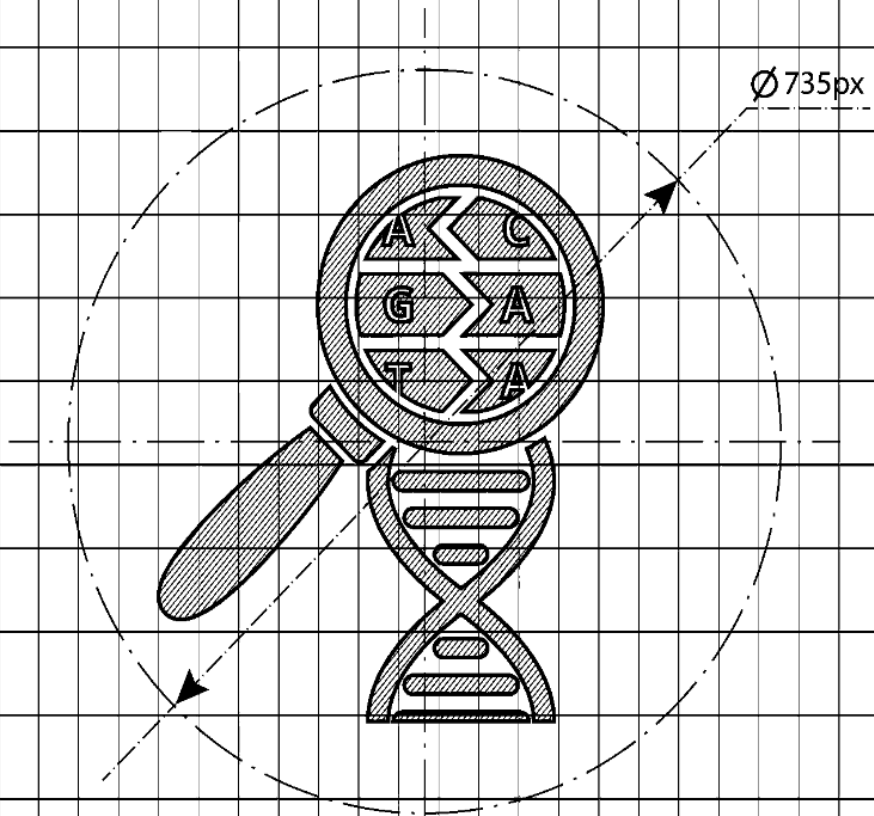
Actionable data analysis and
school improvement planning

APPENDIX D

**Additional tools and implementation
guides are available
through the DNA Leadership Lab**

DNA Leadership Lab

Tools for Coaching and Professional Learning



Robert L. Kirton, Ed.D.

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DNA Leadership Lab Companion Workbook for The DNA Blueprint for Educational Leaders

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Student-Focused Leadership Lab – Page 22

- Lab 4: Student Voice and Agency Lab
- Lab 5: Attendance, Behavior, and Commitment Lab
- Lab 6: Accelerating Achievement Lab

Operational Leadership Lab – Page 44

- Lab 7: Professional Learning Community Lab
- Lab 8: Learning Enterprise Design Lab
- Lab 9: Technology Integration Lab

Sustainable Leadership Lab – Page 66

- Lab 10: Culture and Climate Leadership Lab
- Lab 11: Grant and Resource Development Lab
- Lab 12: The DNA Framework Leadership Lab

Leadership Lab Tools and Resources – Page 90

- Safety by Design Toolkit
- Data-Driven Results Module
- Resource and Grant Development Toolkit

DNA Safety by Design Toolkit



**Designing Systems that Protect
Students, Staff, and Schools**

Robert L. Kirton, Ed.D.

Safety by Design™ Toolkit

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SECTION I: Planning: Safety Planning & Audit

Module 1: Safety by Design™ Leadership Framework

Module 2: School Safety Risk Assessment

Module 3: School Safety Planning Audit

Module 4: Campus Safety Walkthrough

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Module 5: Emotional Safety Foundations

Module 6: Student Belonging Assessment

Module 7: Bullying and Conflict Analysis

Module 8: Student Voice and Emotional Support Systems

SECTION III: Systems: Safety Measures

Module 9: Layers of School Safety

Module 10: Behavior and Discipline Systems

Module 11: Supervision and Staff Visibility

Module 12: Safety Technology and Infrastructure

SECTION IV: Crisis: Response & Recovery

Module 13: Crisis Leadership Principles

Module 14: Emergency Response Planning

Module 15: Crisis Communication and Student Reunification

Module 16: Crisis Recovery and Continuous Improvement

DNA
Data Needs Action



Grant & Resource
Development Toolkit

Robert L. Kirton, Ed.D.
Grant Strategist

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Introduction

This toolkit equips educators, leaders, and nonprofits with a practical roadmap to secure and sustain funding. With shifts in the federal landscape, including reduced DOE budgets, successful resource development requires diversification: federal, state, private, sponsorships, and community-based support. The framework builds on more than \$100 million in grants and resources secured since 1999.

I.	Data – Needs – Action – Sustainability	5
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DNA DATA-DRIVEN RESULTS MODULE



DATA-NEEDS-ACTION

Robert L. Kirton, Ed.D.

DNA Data-Driven Results Module

**Using Data – Needs – Action to Improve
Achievement, Behavior, and Climate**

Table of Contents

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- The ABC Connection: Achievement, Behavior, and Climate
- Working Through the 12 DNA Modules

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Module 2: Examining Data Trends and Patterns

Module 3: Telling the Story Behind the Data

Section II – NEEDS: Identify • Prioritize • Plan

Module 4: Identifying Root Causes

Module 5: Examining Equity and Opportunity Gaps

Module 6: Prioritizing the Most Important Needs

Section III – ACTION: Strategize • Implement • Monitor

Module 7: Designing Strategic Action Plans

Module 8: Implementing and Supporting Change

Module 9: Aligning Resources and Systems

Section IV – RESULTS: Measure • Reflect • Improve

Module 10: Monitoring Progress and Performance

Module 11: Reflecting on Impact and Adjusting Strategies

Module 12: Sustaining Continuous Improvement

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About the Author



Robert L. Kirton, Ed.D. Master Builder

Dr. Robert L. Kirton brings more than three decades of community service, including honorable U.S. Navy service and leadership in public education. His career includes roles as Professor, Executive Director of Schools, Area Superintendent, Principal, and Master's-Level Building Construction Teacher. As Founder and Chief Educational Officer of DNA Educational Solutions, he now specializes as a leadership coach, school climate specialist, author, and motivational speaker.

Dr. Kirton turns vision into results. He founded a charter school that graduated 100% of its Black male students, designed an Excel Academy moving over-aged middle schoolers to on-time graduation, and built a Social Emotional Learning Climate System that increased elementary reading scores in a school district by more than 20% for three consecutive years. He has also secured more than \$100 million in grants and resources to strengthen schools and communities.

As a professor and mentor, Dr. Kirton shapes transformational leaders and has guided many educators, principals, and superintendents to doctoral completion. Nationally recognized for his work, Dr. Kirton has received multiple awards, including the FBI Director's Award for Community Leadership and Development.

About the Foreword Author



Colonel Lee Ellis
USAF Retired

Lee Ellis began his distinguished military career as a fighter pilot after graduating from the University of Georgia in 1965. During the Vietnam War, his aircraft was shot down, and he spent over five years as a prisoner of war in Hanoi. This life-defining experience shaped his understanding of leadership under pressure and inspired his lifelong commitment to helping others lead with honor.

After his repatriation, Ellis resumed flying duties and eventually retired as a colonel. His military honors include two Silver Stars, the Legion of Merit, the Bronze Star with Valor device, the Purple Heart, the Air Medal with eight Oak Leaf Clusters, and the Prisoner of War Medal, along with four Air Force Commendation Medals and four Meritorious Service Medals. He was inducted into the Georgia Military Veterans Hall of Fame in 2014 and received the DAR Medal of Honor in 2015.

In his post-military career, Ellis founded **Leadership Freedom LLC** and **Freedom Star Media**, developing leadership and behavioral tools used worldwide. He authored *Leading with Honor* and *Engage with Honor*, offering practical strategies shaped by his extraordinary experiences. After publishing *Leading with Honor* in 2012, he renamed his company to emphasize honorable leadership. For the past 28 years, he has served as a leadership consultant, author, coach, and trainer.

Acknowledgements

As I bring this work to a close, I am reminded that no meaningful journey is ever traveled alone. *The DNA Blueprint for Educational Leaders* reflects more than 30 years of experience. It reflects the people who believed in me, challenged me, and walked beside me along the way.

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Finally, I want to thank Jeffery Morris, USMC Veteran and Founder of DreamSmart Behavioral Solutions. Jeff has been a brother, a collaborator, and a constant source of support. Our shared commitment to trust-centered leadership continues to move this work forward.

To each of you, thank you for your time, your belief, and your commitment. This work carries your fingerprints.

— Robert L. Kirton, Ed.D.

The DNA Blueprint for Educational Leaders

“The DNA Blueprint for Educational Leaders is more than a leadership book; it is a practical framework for savvy educational leaders committed to achieving measurable results. Drawing on decades of educational leadership experience, Dr. Kirton provides proven strategies, tools, and leadership labs that help leaders strengthen culture, improve student outcomes, and build sustainable systems for success. This is more than a book to read; it is a blueprint to use. Apply it and get results.”

— Virginia “Ginny” Creager, Ph.D.
Author, Coach, and Curriculum Developer
Published Works Cataloged in the Library of Congress



“Leadership matters most when it improves the lives of students, families, and communities.”

— Robert L. Kirton, Ed. D.